

**PALWAUKEE BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – SEPTEMBER 20, 2006
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 p.m.**

I. Call to Order and Roll Call

Chairman of the Board Dohm, called the meeting to order at 6:30 p.m. Roll call confirmed the following Directors present: Dohm, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman

Directors Absent: Dourlain by prior notification

Also in Attendance Dennis Rouleau – Airport Manager

Jamie Abbott – Assistant Airport Manager by prior notification

Henry F. Paul, Jr. – Finance Supervisor

Peggy Cooney – Recording Secretary

Renee Schroeder – Airport Attorney

Staff Absent: None

Chairman Dohm requested a moment of silence regarding the recent passing of Mr. George Priester.

II. Pledge of Allegiance

III. Changes to Agenda

The Airport Manager requested the removal of Item G listed under V. of the Consent Agenda; Resolution 06-052 – A Resolution approving the Airport’s name on the Village Bank & Trust Account. The Bank did not require any additional authorization with regard to the Airport’s name change.

IV. Citizens Comments

1. Esther Noffke commented unfavorably to Palwaukee Municipal Airport changing its’ name to Chicago Executive Airport.

2. Richard Steinbrecher announced that he would like to withdraw his name from tonight’s Citizen’s Comments sign-up sheet.

3. Greg Wheeler Chairman of the PACE Committee announced that PACE has decided to change the regular meeting day from the first Thursday to the last Thursday of the month. (NOTE: The remaining 2006 meeting dates are as follows: 9/28, 10/26, 11/30 and December’s date T/B/A.)

V. Approval of the Consent Agenda

A motion was made by Director Shepstone and seconded by Director Douthwaite to approve the Consent Agenda (minus Item G that was previously requested to be removed under Item III. Changes to the Agenda by the Airport Manager);

Item A – Approval of the Palwaukee Board of Directors August 16, 2006 Regular meeting minutes as presented;

Item B – Resolution 06-047 - A Resolution authorizing the payment of claims;

Item C – Resolution 06-048– A Resolution recommending approval of revised primary guiding documents for Chicago Executive Airport;

Item D – Resolution 06-049 – A Resolution approving a Participation Agreement for IL Project PWK-3626, AIP Project 3-17-0018-B41;

Item E – Resolution 06-050– A Resolution approving the Airport’s name change on the Banco Popular Bank Account;

Item F – Resolution 06-051 – A Resolution approving the Airport’s name change on the Cole Taylor Payroll Account;

Item H – Resolution 06-053 – A Resolution to approve the Purchase Agreement for the Runway Safety Area;

Item I - Resolution 06-054 – A Resolution approving the Airport’s name change on the Illinois Funds Account;

Item J – Resolution 06-055 – A Resolution approving a Participation Agreement for IL Project PWK-3642, AIP Project 3-17-0018-B42;

Item K – Resolution 06-056 – A Resolution approving the Airport’s name change on the Corus Bank Account;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman.
Absent - Dourlain.

VI. Consideration of items removed from the Consent Agenda
None

VII. Hearings and Reports

A. Treasurer's Report – In the absence of the Treasurer Henry F. Paul, Jr. – Finance Supervisor

The Finance Supervisor reported on the following items:

- Fuel operations
- Fuel flowage
- Net Assets
- Operation Expenses
- Net Income both before and after Depreciation
- Expenses

Director Shepstone commented on the excellent charts (to include: 2006 YTD & Yearly Operations at Competitive Airports; 2006 YTD & Yearly Operations at Comparable Airports) that have been recently included in the monthly financials.

There were no additional questions / comments for the Finance Supervisor regarding the Treasurer's Report.

B. Airport Manager – Dennis Rouleau, Airport Manager

Highlights / additional comments included:

- ➔ Submitted a report in the packets for the Board to review
- ➔ Discussed the Proposal for the Economic Impact Study
A motion was made by Director Zimmerman and seconded by Director Shepstone to formally approve and begin the Economic Impact Study per the recommendation of the Airport Manager. The motion was unanimously approved by a roll call vote. Aye votes included: Directors Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman. Absent - Dourlain.
- ➔ Gave an update on the aircraft incident of Sunday, 9/17/06 in Prospect Heights that included:
 - Response by SET Environmental, Fries Towing, FAA response. The members of the Board also received a copy of the incident report to review.
- ➔ Gave an update on attending the AAAE Conference in Denver, Colorado.

- ➔ Reported the following items on the Airport Manager's Calendar:
 - A Jet Preview will be held at Atlantic Aviation on Friday, 9/23/06 (Note: The Airport Manager described it as a mini-NBAA)
 - IPAA Seminar in Galena, Illinois 9/24-9/26/06
 - Air Show at Rockford Airport to include the Thunderbirds. The event will be sponsored by Crawford, Murphy & Tilly, Inc. (CMT)
 - Announced that 10/3/06 is Chairman Dohm's Birthday
 - TIPS meeting scheduled 10/4/06 in Springfield, Illinois
Attendees may include:
 - The Airport Manager, Assistant Airport Manager, and Directors' Dohm, Dourlain, Shepstone, Wylie and Zimmerman
 - Discussed the list of items that have to be completed by Staff in relation to the Airport's name change

C. Board Member's Comments

- Director Kolssak commented unfavorably regarding the appearance of the tenants' signage that is currently displayed on the Airport Sign by Control Tower Road.

D. Correspondence and Chairman's Comments

- Chairman Dohm announced the following upcoming events:
The Joint Workshop scheduled for Wednesday, September 27, 2006 at the Chevy Chase Country Club in Wheeling, Illinois. The Guest Speaker will be the President of AOPA (Aircraft Owners and Pilots Association) Phil Boyer. He will be discussing the importance of General Aviation Airports as it relates to the Transportation Industry.

He also announced there will be Young Eagles Free Flight Program scheduled for Saturday, 11/4/06 at Atlantic Aviation.

VIII. Old Business

A. Resolution 06-041 – A Resolution approving the Airport’s Vacation Carry Over Policy

There was some discussion by the Board and clarification by the Airport Attorney regarding this Resolution. A motion was made by Director Shepstone and seconded by Director Wylie to approve Resolution 06-041 – A Resolution approving the Airport’s Vacation Carry Over Policy as presented. The motion was approved by a voice vote. There were 2 nay votes by Directors’ Douthwaite and Zimmerman.

IX. New Business

A. Presentation by Rob Hillerich on Self Service Fueling

Highlights of the Presentation included:

- Stated his qualifications for conducting this evening’s presentation
- Discussed 100 LL fuel as it related to pricing and the customers that would benefit by a self service fueling operation on the Airport
- Stated reasons why some Tenants refuse to purchase fuel on the Airport
- Discussed the 2005 “100 LL PAPA Survey”
- Discussed the profits that would benefit the Airport by the installation of a self service fueling facility
- Discussed the various safety factors that would be associated with a self service fueling facility
- Director Douthwaite stressed the importance of the Board initiating the process of installing a self service fuel facility. He further reported that the Minimum Standards would have to be modified in order to comply with this type of facility.
- A question and discussion period followed this presentation

B. Discussion of Hangar Construction Standards (Concrete vs. Steel)

The Airport Manager discussed the report that was created by Brian Welker of Crawford, Murphy & Tilly, Inc. (CMT) regarding the choice of either concrete or steel. Highlights included:

- The assorted materials that can be used
- Size of assorted structures
- Both Municipalities would have to approve these specifications
- Possible modifications to the Minimum Standards with regards to these structural changes
- The Board of Directors requested Brian Welker of CMT to work with the Airport Manager to obtain additional information and report all updates back to them.

X. Executive Session:

A motion was made by Director Shepstone and seconded by Director Kolssak to convene to Executive Session at 7:50 p.m. for the purpose of review and approval of prior Executive Session minutes and Personnel. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman. Absent – Director Dourlain.

The Board of Directors reconvened to Regular Session at 8:05 p.m.

XI. Action Taken from Executive Session

Chairman Dohm announced the Board reviewed prior Executive Session minutes. No further action was taken.

XII. Adjournment

A motion was made by Director Douthwaite and seconded by Director Shepstone to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Ralph Shepstone

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Secretary

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