

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING  
WEDNESDAY – DECEMBER 20, 2006  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:30 p.m.**

**I. Call to Order and Roll Call**

Chairman Dohm called the meeting to order at 6:30 p.m. Roll call confirmed the following Directors present: Dohm, Dourlain, Douthwaite, Kolssak, Shepstone, and Zimmerman

Directors Absent: Director Wylie by Prior Notification

Also in Attendance Dennis Rouleau – Airport Manager  
Jamie Abbott – Assistant Airport Manager  
Henry F. Paul, Jr. – Finance Supervisor  
Peggy Cooney – Recording Secretary  
Renee Schroeder – Airport Attorney

**II. Pledge of Allegiance**

**III. Changes to Agenda**

None

**IV. Citizens Comments**

None

**V. Approval of the Consent Agenda**

A motion was made by Director Shepstone and seconded by Director Douthwaite to approve the Consent Agenda as presented:

Item A – Approval of the Chicago Executive Airport Board of Director’s November 15, 2006 Regular Meeting Minutes as presented;

Item B – Resolution 06-066 - A Resolution authorizing the payment of claims;

Item C – Resolution 06-067– A Resolution approving an amendment to Participation Agreement for Runway 6 Obstruction Removal (Power line Burial);

Item D – Resolution 06-068 – A Resolution approving an agreement with AT&T Corporation for the removal of communication lines;

Item E – Resolution 06-069 – A Resolution approving execution of a note agreement to refinance a portion of the purchase price of land for use as a Runway Safety Area;

The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Dourlain, Douthwaite, Kolssak, Shepstone, and Zimmerman.  
Absent: Director Wylie.

**VI. Consideration of items removed from the Consent Agenda**

None

**VII. Hearings and Reports**

A. **Treasurer’s Report – Director / Treasurer Dourlain** inquired if there were any additional questions regarding the Treasurer’s Report that had been previously submitted. There was no further discussion of this report. Director Dourlain requested the Finance Supervisor to purchase a check signing machine for the Airport.

**B. Airport Manager – Dennis Rouleau, Airport Manager**

1. The Airport Manager’s Report:

Highlights / additional comments included:

- Submittal of a report in the packets for the Board to review.
- There was no further discussion of this report.
- Director Zimmerman inquired / commented about goal setting for the BOD’s.
- The Airport Manager wished everyone a Happy Holiday

2. Public Relations Update / Report – James Lang

Highlights / Additional comments included:

- The Public Relations Director James Lang requested some assistance from the BODs regarding contacting the local Chicagoland Television Stations with regards to properly displaying / using the new name of the Airport. Chairman Dohm offered to assist with this item.
- Chairman Dohm thanked James Lang for all his assistance with this year’s NBAA

### **C. Board Member's Comments**

- Director Douthwaite informed the BODs that his last day with the Village of Wheeling will be Friday, December 29, 2006. He commented on the Village of Wheeling Fire Department's need to purchase a "crash truck" and requested the BODs to possibly re-address this issue in a future meeting. Director Douthwaite concluded by announcing that J. Mark Rooney will be the Acting Village Manager in his place.
- Director Shepstone informed the Board of Esther Noffke's project regarding the collection of historical data pertaining to the Airport. His comments included:
  - An appreciation of Ms. Noffke's hard work and dedication to this project
  - The need to secure a safe controlled environment for the items
  - Assist in finding the best location and method to display these items
  - Suggested the BOD's schedule a tour with Ms. Noffke to view these priceless items
  - Chairman Dohm requested Director Shepstone to take the lead on this project and to contact Ms. Noffke to arrange a tour on their behalf. Director Shepstone agreed to Chairman Dohm's request.
- Director Kolssak commented on the great job of snow plowing the Airport Maintenance Staff recently completed. He further commented on the professionalism that the Airport Manager demonstrated during the recent meeting with the Honda Company.
- Director Zimmerman inquired when the BODs will be reviewing the comments / synopsis that related to the 2006 NBAA. (Note: It was suggested to have all comments completed and to be reviewed at the January 17, 2007 meeting.)
- Director Shepstone announced the next NBAA show will be held in Atlanta, Georgia.

**D. Correspondence and Chairman's Comments**

Chairman Dohm reported the following key projects have been addressed by the BOD's since the inception of his term 16 months ago.

- Southeast Quadrant Redevelopment
- Runway Safety Area (Interim Financing project)
- Taxiway Charlie project
- Sumac Road (Street paving project and creation of an Association)
- Building of T-Hangars / Northeast Quadrant project
- Review of Self Fueling at the Airport
- Airport name change

Chairman Dohm also thanked the BODs for their hard work and assistance during the past 16 months and that they have set a solid foundation for the future of this Airport. He concluded by stating items that will be addressed in the future:

- Addressing all options / completion of the Southeast Quadrant project
- Addressing the tax issue on the Airport

**VIII. Old Business**  
None

**IX. New Business**  
None

**X. Executive Session:**  
A motion was made by Director Shepstone and seconded by Director Dourlain to convene into Executive Session at 7:05 p.m. for the purpose of compensation, land acquisition and approval of minutes. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dourlain, Douthwaite, Kolssak, Shepstone, and Zimmerman. Absent: Director Wylie.

**XI. Action Taken from Executive Session**  
The BODs reconvened to Regular session at 8:20 p.m. A motion was made by Director Kolssak and seconded by Director Zimmerman to direct the Airport Manager to purchase gift cards as a special compensation for the Employees. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dourlain, Douthwaite, Kolssak, Shepstone, and Zimmerman. Absent: Director Wylie.

**XII. Adjournment**

A motion was made by Director Dourlain and seconded by Director Kolssak to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

*Ralph Shepstone*

Ralph Shepstone  
Secretary

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