

**CHICAGO EXECUTIVE AIRPORT  
BOARD OF DIRECTORS  
REGULAR MEETING  
WEDNESDAY – JANUARY 17, 2007  
1020 S. PLANT ROAD  
WHEELING, IL 60090  
6:30 p.m.**

**I. Call to Order and Roll Call**

Chairman Dohm called the meeting to order at 6:30 p.m. Roll call confirmed the following Directors present: Dohm, Dourlain, Kolssak, Rooney, Shepstone, Wylie, and Zimmerman

Directors Absent: None

Also in Attendance Dennis Rouleau – Airport Manager  
Henry F. Paul, Jr. – Finance Supervisor  
Peggy Cooney – Recording Secretary  
Renee Schroeder – Airport Attorney

Absent: Jamie Abbott – Assistant Airport Manager by prior notification

**II. Pledge of Allegiance**

**III. Changes to Agenda**

Chairman Dohm requested the topic of Personnel be added to this evening's Executive Session.

**IV. Citizens Comments**

The following citizens had the opportunity to address the Board of Directors and stated that they were in favor of supporting self service fueling at Chicago Executive Airport: **Steven Mark, Rob Hillerich, Jim Feck, Dennis Felke, Dan Hillerich, Greg Orsinger Harry Childs, Lou Nistler, Steve Whitney and Tim Curran.**

**Jim Loerzel** requested the BOD consider including all written reports and other pertinent data be added to the Public Advisory book for all meeting attendees to review. The book currently includes a copy of the agenda, previous approved meeting minutes and resolutions.

**V. Approval of the Consent Agenda**

A motion was made by Director Dourlain and seconded by Director Shepstone to approve the Consent Agenda as presented:

Item A – Approval of the Chicago Executive Airport Board of Director’s December 20, 2006 Regular Meeting Minutes as presented;

Item B – Resolution 07-001 - A Resolution authorizing the payment of claims;

Item C – Resolution 07-002 – A Resolution approving Facsimile signatures for the Banco Popular Bank Operating Account and the Cole Taylor Payroll Account

Item D – Resolution 07-003 – A Resolution recommending approval of a Utility Easement Agreement with AT&T Illinois

Item E – Resolution 07-004 – A Resolution recommending approval of a Utility Easement Agreement with Comcast Cable Communications, Inc.

Item F – Resolution 07-005 – A Resolution recommending approval of a Grant of Right-Of-Way Easement with Commonwealth Edison Company

The motion was unanimously approved by a roll call vote. Aye votes included: Directors’ Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman.  
Absent: None

**VI. Consideration of items removed from the Consent Agenda**

None

**VII. Hearings and Reports**

**A. Treasurer’s Report – Director / Treasurer Dourlain** inquired if there were any additional questions regarding the Treasurer’s Report that had been previously submitted. There was no further discussion of this report. Director Dourlain also announced there were some revised charts to include in their BOD binders.

## **B. Airport Manager – Dennis Rouleau, Airport Manager**

### **1. The Airport Manager's Report:**

Highlights / additional comments included:

- Reported that Chicago Executive Airport's flight operations have increased by 25%
- Reported that Chicago Executive Airport is the third busiest General Aviation Airport in the Chicagoland Area.
- Reported the State of Illinois held a Public Hearing at the Airport today (01/17/07) for the Height Zoning Ordinance and how it will affect CEA.
- Discussed the Illinois Chamber of Commerce / Aviation Coalition handout that related to tax issues. The Airport Manager inquired if the BOD would be interested in reviewing the materials, offering comments and ultimately joining this coalition for a minimum donation of \$2,500.00. The Airport Manager explained that if the CEA-BOD joined this coalition, it may help with determining a solution to the current tax issue on the Airport. The BOD were all in agreement with this item.
- Discussed the next possible Joint Workshop between the CEA-BOD and both Municipalities. A possible speaker for this Workshop may be Jim Coyne, President of the National Air Transportation Association (NATA). The Airport Manager will continue to give updates relating to this Joint Workshop.

### **2. Public Relations Update / Report – James Lang**

Highlights / comments included:

- Introduced himself to the Audience as the Public Relations Director for the Airport and the Economic Development Director for the Village of Wheeling
- Explanation of a PR campaign / media blitz for CEA in 2007 which included contracts with several popular area publications such as: Crain's (both the Chicago and International Business Magazines, Chicago Magazine, North Shore Magazine, and after a recent meeting there may be a joint partnership with WBBM-Chicago.
- Explained the main objective for this PR campaign is to promote the Airport and it's location not just in the Chicagoland area but across the Country as well
- Stressed the importance of economic opportunities for this Airport
- Mr. Lang gave an update on the Airport's name change with regards to the local media TV / Radio stations

### **C. Board Member's Comments**

- ➔ Director Shepstone gave an update regarding a tour of Esther Noffke's home to view her collection of historical data pertaining to the Airport. Director Shepstone will be sending a memo with the specific details to the BOD soon.
- ➔ Director Dourlain commented on the recently completed PACE (Public Awareness for Chicago Executive Airport) project – Message / Information Kiosk that was installed at the new viewing area on the Airport. He suggested adding assorted flyers / brochures and any other items of interest that would benefit the Aviation Community.
- ➔ Director Wylie informed the Board about two copies of the DVD titled "One Six Right – The Romance of Flying" the Airport Staff has purchased. He urged both the BOD and Staff to view this DVD. Director Wylie also commented favorably on the recent User meetings and how they may benefit the assorted types of tenants on the Airport.
- ➔ Director Kolssak also recommended viewing this DVD. He requested an update with regards to the Village of Wheeling's annexing of Industrial Lane.
- ➔ Director Rooney responded to Director Kolssak's comment that related to Industrial Lane. He further stated the Village has taken this item under review.

### **D. Correspondence and Chairman's Comments**

- ➔ Chairman Dohm announced that he will reserve his comments for later in the meeting.

## **VIII. Old Business**

### **A. Self Service Pumps, Inc. – Robert Hillerich**

Mr. Hillerich renewed his request for a self service fuel facility at Chicago Executive Airport.

### **Correspondence and Chairman's Comments Revisited.**

Chairman Dohm thanked Mr. Hillerich for his comments and presentation on self service fueling. He advised that while the BOD had seriously considered the issue, the Board had determined for a variety of reasons to decline the request at this time.

**IX. New Business**

None

**X. Executive Session:**

A motion was made by Director Dourlain and seconded by Director Shepstone to go into Executive Session at 7:40 p.m. for the purposes of approval of minutes, potential litigation and personnel. The motion was unanimously approved by a roll call vote. Aye votes included: Directors' Dohm, Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman. Absent: None.

Following Executive Session, Chairman Dohm reconvened the regular meeting at 8:50 p.m. Roll call taken indicated the following Board of Directors were present; Dohm, Dourlain, Douthwaite, Kolssak, Shepstone, Wylie and Zimmerman. Absent: None.

**XI. Action Taken from Executive Session**

**Approval of minutes:**

A motion was made by Director Kolssak and seconded by Director Zimmerman to release the previously approved Executive Session minutes:

- From 2002:  
June 19; September 18; October 16; October 30; November 20
- From 2003:  
January 15; February 19; February 26; April 2; April 17; May 21; June 18
- From 2005:  
April 20; August 3; August 17; October 19; December 17
- From 2006:  
January 18 (Part 1); August 16; September 20

The motion was unanimously approved by a voice vote.

A motion was made by Director Shepstone and seconded by Director Dourlain to destroy the verbatim records for any and all executive sessions for which the Airport has a verbatim record and has approved the minutes for meetings prior to July 1, 2005 pursuant to Sections 2(c)(5 & 6) of the Open Meetings Act. The motion was unanimously approved by a voice vote.

**Personnel:**

A motion was made by Director Dourlain and seconded by Director Rooney for legal council to proceed as directed in Executive Session with respect to the personnel issue. The motion was unanimously approved by a voice vote.

**XII. Adjournment**

A motion was made by Director Kolssak and seconded by Director Dourlain to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Ralph Shepstone*

Ralph Shepstone  
Secretary

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