

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING
WEDNESDAY – FEBRUARY 20, 2008
CHICAGO EXECUTIVE AIRPORT
1020 S. PLANT ROAD
WHEELING, IL 60090
6:30 P.M.**

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 7:15 p.m. Roll call confirmed the following Directors present: Ahlstedt, Arrigoni, Englehardt, Kolssak, and Shepstone.

Directors Absent: Rooney and Widmer by prior notification

Also in Attendance Dennis Rouleau – Airport Manager
Jamie Abbott - Assistant Airport Manager
Peggy Cooney – Recording Secretary
Thomas Lester – Airport Legal Counsel

Also Absent: Henry F. Paul, Jr. – Finance Supervisor by prior notification

II. Pledge of Allegiance

Following roll call Chairman Englehardt lead those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

None

IV. Citizens Comments

1. Jim Kwasek – Palwaukee Flyers:

Mr. Kwasek announced there were some issues that need to be addressed with Hangar #1. They include the current condition of the garage door and Cook County taxes for that building. He has requested the Board to please discuss the possibility of moving from Hangar #1 to Hangar #14. Chairman Englehardt indicated Mr. Kwasek's request will be discussed in this evening's Executive Session.

V. Approval of the Consent Agenda

A motion was made by Director Kolssak and seconded by Director Shepstone to approve items on this evening's Consent Agenda to include:

- Item A – Approval of the Chicago Executive Airport Board of Directors January 16, 2008 Regular Meeting minutes as presented;
- Item B. – Resolution 08-005 – A Resolution authorizing the payment of claims;

The motion was unanimously approved by a roll call vote. Aye votes included:

Directors Ahlstedt, Arrigoni, Kolssak, and Shepstone. Nay votes: None.
Absent: Directors Rooney and Widmer.

VI. Consideration of items removed from the Consent Agenda

None

VII. Hearings and Reports

A. Treasurer's Report

Director Kolssak reported the following:

- The Maintenance Budget is unusually high this year for the Airport due to the unusual harsh winter / snow falls
- Discussed:
 - Debt Service
 - Depreciation figures
 - Net Income Loss figures

B. Airport Manager – Dennis Rouleau Airport Manager reported:

- Submitted a Monthly Manager's report for the Board's review
- Praised the Operations Coordinator, Maintenance Lead and Staff for their outstanding job with this year's snow season
- Discussed shortages and replenishments of E-36 and Urea products for maintaining the runways, taxiways and other areas of the Airport
- Gave an update on the Airport's first Master Plan Meeting
- Gave an update on the EMAS preliminary meeting / project for the Airport
- Informed the Board that there is no new update on the Best Western Hotel issue however it should be resolved by the next Board meeting.

C. Board Member's Comments

- **Director Arrigoni** commented that she will miss Director's Shepstone presence on the Board and that he has been real mentor for her.
- **Director Kolssak:** commented he had a wonderful time with Director Shepstone, will miss his wisdom and enthusiasm and found him to be very intellectually stimulating.
- **Director Ahlstedt** bid a fond farewell to Director Shepstone and said he should have the title of First Director in Emeritus.
- **Director Shepstone** thanked everyone for the kind words and sentiments and explained how much he has enjoyed his 20 year's of service with the Airport. He concluded by thanking the Airport Manager for the assistance throughout the years, along with his dedication and persistence that resulted in the success and growth of this Airport.

D. Correspondence and Chairman's Comments

Chairman Englehardt commented on the following:

- Reported that he had received an email from the Women's 99's Aviation Group regarding the possibility of a small donation (of \$500.00) to assist with special airport events they are affiliated with. After some discussion the Board requested Staff to work with one of their members, Madeleine Monaco and assist with this item.

- Thanked Director Shepstone for his years of dedication and positive direction with regards to the Airport
- Commented the T-Hangar project is moving along and that Staff is investigating the assorted costs involved with this project
- Gave an update regarding the introduction of EMAS on the Airport. He further reported that Crawford, Murphy and Tilly, Inc. are assisting with this item.

VIII. Old Business

A. Continued Discussion of Southeast Quadrant Project

The Airport Manager gave an update on the three presentations that were shown at the Committee of the Whole Meeting. He also reported that a Special meeting will be scheduled before the next CEA-BOD monthly Regular meeting to further discuss these presentations. (NOTE: The time and day to be announced soon.)

B. Continued Discussion of U.S. Customs Current Fees Structure / Schedules

The Airport Manager reported the current U.S. Customs Fees Structures that are in place are doing very well. He further explained how the fees structures are calculated and the current standard hours of operation. The Airport Manager concluded by saying he will continue to give updates on this issue as they occur.

IX. New Business

A. Resolution 08-006 – A Resolution recommending approval of the FAR Part 150 Aircraft Noise and Land Use Compatibility Study

After some discussion a motion was made by Director Shepstone and seconded by Director Kolssak to approve Resolution 08-006 – A Resolution recommending approval of the FAR Part 150 Aircraft Noise and Land Use Compatibility Study. The motion was unanimously approved by a voice vote.

B. Discussion of FY-2009 Airport Budget

The Airport Manager requested the Board of Directors to review the FY-2009 Airport Budget and if there are any questions or concerns to email him directly.

C. Election of Officers

- **Vice-Chairman** – A motion was made by Director Arrigoni and seconded by Director Shepstone to nominate Director Kolssak for Vice-Chairman. The motion was unanimously approved by a voice vote.
- **Secretary** – A motion was made by Director Shepstone and seconded by Director Arrigoni to nominate Director Ahlstedt for Secretary. The motion was unanimously approved by a voice vote.
- **Treasurer** – A motion was made by Director Shepstone and seconded by Director Kolssak to nominate Director Widmer for Treasurer. The motion was unanimously approved by a voice vote.

X. Executive Session

A motion was made by Director Ahlstedt and seconded by Director Arrigoni to convene into Executive Session pursuant to 5 ILCS 120/2(c)(11) and (6) to discuss Approval of Executive Session Minutes, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee(s) of the Airport, Probable or Imminent Litigation and the sale or leases of property owned by Chicago Executive Airport. The motion was unanimously approved by a roll call vote. Aye votes included: Directors Ahlstedt, Arrigoni, Kolssak, and Shepstone. Nay votes: None. Absent: Directors Rooney and Widmer.

The Board reconvened to Regular session at 8:37 p.m.

XI. Action Taken From Executive Session

A motion was made by Director Ahlstedt and seconded by Director Shepstone to award a 2 ½ % merit increase to the Airport Manager retroactive November 1, 2007. The motion was approved by a roll call vote. Aye votes included: Directors Ahlstedt, Arrigoni, and Shepstone. Nay votes: Director Kolssak. Absent: Directors Rooney and Widmer.

XII. Adjournment

A motion was made by Director Kolssak and seconded by Director Arrigoni to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting adjourned at 8:39 p.m.

Respectfully submitted,



Darlene Ahlstedt
Secretary