

**CHICAGO EXECUTIVE AIRPORT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 17, 2009
CHICAGO EXECUTIVE AIRPORT
1020 S. PLANT ROAD
WHEELING, IL 60090
6:00 P.M.**

I. Call to Order and Roll Call

Chairman Englehardt called the meeting to order at 6:07 p.m. Roll call confirmed the following present: Chairman Englehardt, Directors Widmer, Mendez, Ahlstedt, Arrigoni and Rooney

Directors Absent: Director Kolssak by prior notification

Also in Attendance: Dennis Rouleau - Airport Manager
Jamie Abbott - Assistant Airport Manager
Henry Paul - Finance Supervisor
Kathleen Pradd - Recording Secretary
Tom Lester - Airport Legal Counsel

II. Pledge of Allegiance

Following roll call Chairman Englehardt led those in attendance in the Pledge of Allegiance.

III. Changes to Agenda

No changes were made to the agenda

IV. Citizens Comments

None

V. Consent Agenda

A motion was made by Director Arrigoni and seconded by Director Rooney to approve the items on this evening's Consent Agenda to include:

- Item A – Approval of Minutes as follows:
 - May 27, 2009 Regular Meeting Minutes as presented;
 - April 22, 2009 Executive Session Minutes as amended, but not released, as presented;
 - June 2, 2009 Special meeting minutes as presented;
- Item B – Resolution 09-022- A Resolution authorizing the payment of claims as presented;

Airport Manager disclosed that the TurnKey Solutions invoice included in the payment of claims was to re-register the Airport's domain name.

Director Ahlstedt made a motion to strike a word in the April 22, 2009 executive session minutes. The motion was unanimously approved by a voice vote.

The motion to approve the consent agenda was approved by a roll call vote. Aye votes included: Directors Ahlstedt, Rooney, Mendez, Widmer and Arrigoni

Nay votes: None

Absent: Director Kolssak

VI. Consideration of items removed from the Consent Agenda

No items were removed

VII. Hearings and Reports

A. Treasurer's Report

Director Widmer reported/ commented on the following Year to Date (YTD) expenses:

- Operating expenses- Total operating expenses are below the annual expense budget by \$82,281 for the fiscal year.
- Operating income- The annual actual operating income was \$103,476 resulting in a net favorable budget variance of \$76,837 for the fiscal year.
- Other income and expense is favorable indicating an under budget variance of \$6,255 for the fiscal year to date.
- Net income before depreciation and other non-cash expenses was \$98,972 or \$83,091 over the budget. Net income after all depreciation and other non-cash expenses was a loss of \$105,109.

B. Airport Manager's Report

Airport Manager, Dennis Rouleau reported on the following:

- Sunday, June 21st is Director Kolssak's 40th birthday.
- 94th Aero Squadron sign permit was executed today. They provided a check for \$1400.00. The sign approval is still going through review at the Village of Wheeling.
- A pre-construction meeting was held this morning for the Taxiway Lima project with Lindahl Brothers. The project is anticipated to begin Monday, July 6th. The goal is to finish the entire project before winter. The Airport will notify the FBO's and users at least one week in advance regarding runway and taxiway closures during this project. There is an opportunity for Lindahl Brothers to take the structural clay that needs to be removed for this project and move it to the Brigadoon site where it is needed instead of off Airport property. Director Rooney agreed to this solution for the removal of the dirt for the improvement of the Brigadoon site and commended the Airport Manager for that out-of-box thinking.
- The settlement agreement with Signature was fully executed by our Chairman tonight. The final agreement will be sent to Signature to begin the clean up at the southeast quadrant.
- The bid for the demolition of Hangars 1 and 14 has received a lot of activity. We have received about 6 or 7 requests already for bid documents.
- A Public Hearing for the Sovereign Development will be July 1st from 4 p.m. to 7 p.m. at the Airport Manager's office. The Environmental Assessment Documents can be viewed at our office, on our website as well as the two communities and libraries.

- The Joint Meeting with the Village of Wheeling, City of Prospect Heights and the Airport Board will be held at the Wheeling Village Hall on June 29th. The Airport will provide catering for the meeting. August 31st and November 30th will be the next tentative dates for the joint meetings.
- A letter was received from the FAA regarding obtaining an aviation easement for the Northbrook College property. A portion of their parking lot is in the easement area. The Airport Manager contacted the Village of Wheeling and asked to consider that when the property goes condo.
- Waste Management has provided the Airport the first rent check for the stormwater easement. They will now be able to make improvements to their property.
- There was a recent aircraft incident. A Falcon 2000 was departing runway 34 to the north and lost an engine on take-off and returned back to the Airport. The airport called the fire emergency equipment and, as a standard precaution, the Airport was closed for about 30 minutes until the scene was secured.
- The Prospect Heights Park District requested that the Airport exhibit at their Summer Fest and contribute as a sponsor. The Airport will match whatever dollar amount is given to Prospect Heights to the Village of Wheeling as well for their parade and fireworks. The Airport will be having a float in both communities' 4th of July parades and all board members are invited to volunteer and ride or walk with our float. The board agreed to contribute \$500 to each community. Director Arrigoni mentioned that breakfast is being served at Rocky Vander's at 8:00 am before the parade and lunch will be provided at Hebron Presbyterian Church to parade participants. The Airport is providing water to Prospect Heights at their water stations as well.

C. Public Relations Report

Laura Witlox of One Zero Charlie reported on the following:

- The Collings Foundation is arriving at Chicago Executive Airport on July 31st through August 3rd.
- PAPA will be devoting a column in their next newsletter to Chicago Executive Airport.
- More details regarding the proposed marketing campaign will be discussed at next month's board meeting. They are currently in conversations with prospective marketers to join the campaign.
- The date for the Civil Air Patrol's fundraiser dinner dance has been changed from August 29th to October 10th.
- The newsletter is complete and ready for print production.
- A Dollars for Scholars scholarship award reception is being held on Friday, July 31st in hangar 19.

D. Board Member's Comments

- Director Arrigoni invited all to their 4th of July parade and thanked the Airport and Signature Flight Support in advance for water and ice for their parade.
- Director Rooney and Director Arrigoni reported the agenda for the upcoming Joint Workshop will include IGA Amendments, adding future joint meetings to the calendar and T-Hangar updates. If the Chairman or other board members have any additional items to add they should contact Director Arrigoni who will be providing a formal agenda.

- Director Ahlstedt asked about getting an update from our consultant in Springfield. The Airport Manager will have information on that issue at next month's meeting. She also mentioned that Mayor Vole and President Abruscato should be made aware of the decision to provide sandwiches before our monthly board meetings.
- Directors Mendez and Widmer had no comments.

E. Correspondence and Chairman's Comments

- Chairman Englehardt acknowledged Mayor Vole's attendance at our meeting and thanked her for her interest in our Airport. He also thanked Airport Manager Rouleau for all the work he's been doing with all the different Airport issues and projects. He mentioned that the Airport staff is still understaffed by 3 people and getting a new intern might help the situation. Director Rooney said to contact Michael Crotty, director of Human Resources at the Village of Wheeling to discuss the pros and cons of the stimulus program to help defer the costs. There are requirements attached to using the program.
- The Airport Manager mentioned that a preliminary TIPS program will be on July's agenda for discussion.

VIII. Old Business

There was no old business to discuss.

IX. New Business

A motion was made by Director Ahlstedt and seconded by Director Widmer to approve the following item on this evening's new business to include:

- Item A – Resolution 09-023- A Resolution approving FY 2009 Budget Fund Transfer No. 2 for Chicago Executive Airport

The motion was approved by a roll call vote. Aye votes included: Directors Rooney, Mendez, Arrigoni, Ahlstedt, and Widmer

Nay votes: None

Absent: Director Kolssak

A motion was made by Director Rooney and seconded by Director Widmer to approve the following item on this evening's new business to include:

- Item B- Resolution 09-024- A Resolution to approve a Third Amendment to a Fixed Base Operation Net Ground Lease Agreement with Brigadoon Aviation, LLC

The motion was unanimously approved by a voice vote.

X. Executive Session

A motion was made by Director Rooney and seconded by Director Mendez to convene into executive session pursuant to 5 ILCS 120/2 (C21) to discuss approval of executive session minutes, and the sale or lease of property owned by Chicago Executive Airport.

The motion was unanimously approved by a roll call vote. Aye votes included: Directors Mendez, Ahlstedt, Rooney, Widmer and Arrigoni. Absent: Director Kolssak

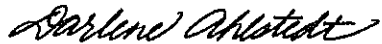
XI. Action Taken from Executive Session

There was no action taken from Executive Session.

XII. Adjournment

A motion was made by Director Widmer and seconded by Director Mendez to adjourn the meeting. The motion was unanimously approved by a voice vote. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Darlene Ahlstedt
Secretary